Early Arrival, 7:00 AM to 8:00 AM
Primary School: FALL TERM
School opens at 8:00 AM for children in Preschool to Grade 5 at the Primary School. The Early Arrival program operates for WIS Primary School children from 7:00 to 8:00 AM to support families who require morning childcare. Children will engage in adult-led group activities, enjoy quiet space to read and, weather permitting, enjoy time playing on the playground. Families can opt to register for this service for the entire term at a discount, for individual days, or otherwise use the service on a drop-in basis when needed.

$1,250/term
Daily Drop-in: $45

After School Classes, Fall Term
Pre-K to Grade 5 only
Fall Term 2016 classes begin on September 12 and run until December 8. Registration and enrollment changes must be completed using the attached form. The form can be submitted by mail to Auxiliary Programs, WIS, 1690 36th Street NW, Washington, DC 20007 or by email to Yannin Garcia at yanningarcia@wis.edu. Forms should be submitted as soon as possible and no later than September 2, 2016. CHANGES IN ENROLLMENT WILL BE ACCEPTED UNTIL SEPTEMBER 19, 2016 (5:00 PM) AND MUST BE REQUESTED BY EMAIL AT yanningarcia@wis.edu. Enrollment is completed on a first-come, first-served basis; parents will be notified only if there is no space available in the class of their choice. In other words, no news is good news and your child has been accepted in the class.

Fees listed in the After School Classes brochure are for the upcoming session only and reflect the length and the number of classes for each activity. Fees include supplies and day care until 6:00 PM (on those days when classes are scheduled to meet). No refund will be granted for withdrawal after the first week of the program, nor will any refund or reduction be given for classes missed due to a student’s absence(s). Remember that requests for withdrawal must be submitted in writing (email is fine).

Extended Day Care (EDC), Fall Term
Pre-K to Grade 5
To ensure the safety and well-being of the children, parents needing regular after-school care for their children must register with the Extended Day Care program. On the registration form, please clearly mark the days for which you want your child registered. You do not need to register for use on a drop-in basis. Late pick-up after 6:00 PM will incur a fee of $30 per quarter of an hour, or fraction thereof.

Preschool, Pre-K, Kinder: $1,665/term
Grades 1-5: $1,445/term
Daily Drop-in: $45

EDC Professional/Half Days & Conferences
Preschool to Grade 5
To meet the needs of working families, Auxiliary Programs will offer coverage from 8:00 AM to 6:00 PM on the October 7 Professional Day and from 12:00 to 6:00 PM on the December 9 half day. On Parent-Teacher Conference Days (November 3 and 4), Auxiliary Programs will plan field trips and/or special activities.

Bus Shuttle
Kindergarten-Grade 5 only
The inter-campus shuttle operates in the morning and afternoon. The schedule is published online at www.wis.edu/shuttle. In accordance with best practices, shuttle service is not available for three- and four-year-old WIS students. Primary School children taking the bus to the Tregaron Campus are to be met by a parent or guardian within 10 minutes of the scheduled arrival time. Children who are not picked up on time will return to the Primary School on the bus and be placed under the supervision of Extended Day Programs staff. There is a $20 charge each time a child must return to the Primary School with the bus.

Full Year: $950 one-way or RT
Term: $370/term one-way or RT
One-way Drop-in: $10

Bus Rider Policy: The safety of the children using the School’s bus service is of utmost importance. Children who ride the bus are expected to adhere to the school rules published in the Family Handbook. In addition, children should remain seated and obey any instructions from the driver. If, after repeated warnings, a child is unable to adhere to the rules, he/she will not be allowed to continue riding the bus.
Name of Student: ___________________________ Grade in 2016-2017: _______

Early Arrival – 7:00 to 8:00 AM for Fall Term
Please circle your choice Full Week or Mon. Tue. Wed. Thurs. Fri.

After School Classes (includes Extended Day Care to 6:00 PM) for Fall Term
(Please write your choices in the corresponding day)

Monday__________________ Tuesday__________________ Wednesday__________________
Thursday__________________ Friday__________________

Extended Day Care for Fall Term
Registration is necessary only for days when your child is NOT enrolled in an after school class.

Please circle your choice Full Week or Mon. Tue. Wed. Thurs. Fri.

_____ Check if you would like your child to be automatically enrolled in EDC if s/he is not accepted in a class or enrollment in an after school class is cancelled.

Extended Day Care for Half Day (12:00 PM to 6:00 PM) & Professional Day (8:00 AM - 6:00 PM)

_____ Professional Day October 9, 2016 _____ Half-Day December 9, 2016

Parent-Teacher Conferences Field Trips

_____ November 3, 2016 _____ November 4, 2016

Bus Shuttle for Fall Term
Indicate below the bus route(s) your child will use:

MORNING
___ Tregaron to Primary School (Departs 8:05 AM)

AFTERNOON
___ Primary School to Tregaron (Arrives 4:00 PM)

Please circle your choice Full Week or Mon. Tue. Wed. Thurs. Fri.

_____ Check if you would like your child to be automatically enrolled in the bus program if s/he is not accepted in a class or enrollment in an after school class is cancelled.

Community Events
In cooperation with families organizing evening gatherings, Auxiliary Programs will run childcare services. Dates for these events will be circulated with families as they are identified. Registration for these events takes place online and fees are published on the registration site.

Winter Camp: December 19-23 and January 3-6
Auxiliary Programs will run a two-week Winter Camp during the break. Registration for this camp will open online in mid-October. Please look out for school communications regarding the camp around this time for further information.

I have read and I understand the conditions as stated above.

__________________________________________
Signature of Parent/Guardian

__________________________________________
Date