

Dear grade 1 and 2 parents,

Your child reviewed our guidelines for safe and acceptable use of technology with his/her teacher. This will be referred to and used throughout the year at school to support all students in learning how to be responsible digital citizens.

Please ask your child to explain the policy to you and discuss it as a family. We are asking that you sign it below and **return it to your child's teacher by Friday, September 9, 2016**. Once the form is returned he/she will be able to use technology in school. Questions about the policy can be directed to your child's teacher, an administrator, or our Learning and Technology Coordinator, Anouk van Aanholt (vanaanholt@wis.edu). Thank you.

**WIS Primary School Technology Use Policy, 2016-2017**  
**Grades 1 and 2**

The policy below is specifically aimed at students in Grades 1 and 2. It is abbreviated from the *WIS Technology Acceptable Use Policy* printed in the *WIS Family Handbook*. Please read the full *WIS Technology Acceptable Use Policy* for a deeper understanding of our Pre-K through grade 12 approach. Our teachers will guide and support the students in the classroom. This communication is primarily intended to provide parents and caregivers with an understanding of our support for our young learners.

***As a digital citizen of the WIS Primary School community, when at school I will:***

1. use school technology for classroom activities only.
2. handle all hardware gently, including walking-only while holding it with two hands.
3. not tap or click on any app or folder without direction from my teacher, including changing settings or installing apps.
4. when looking for digital information to answer my questions, use the online information resources provided by WIS (see <http://pslibrary.wis.edu>) unless specifically told by my teacher to look elsewhere.
5. not create or look for pictures or words that are unkind, hurtful or inappropriate.
6. for my entire day at WIS, turn off and store in my locker any devices from home\* (such as cell phones, iPods, cameras, iPads, Nooks, Kindles). Very few children bring in devices, but we respect family reasons for wishing to do so.

\*Unless allowed by your teacher.

***I have discussed this policy with my child.***

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Student

Class: \_\_\_\_\_

