

## Checklist and Information for Applicants to Grade 12

Applications to Grade 12 are accepted only from students who will have completed the first year of the International Baccalaureate Diploma Program in another school before enrolling at WIS. Families should call the Admissions Office to discuss whether WIS currently offers all of the courses that the student is taking and if his or her program can be completed at WIS. In such instances, and when the student's achievement to date shows solid indications that the student will be successful on the IB examinations, WIS puts a high priority on offering any available spaces to transferring IB diploma candidates.

### Checklist

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|-------------------------------------------------------------------------------------------------------|---------------------|
| <input type="checkbox"/> Campus tour (optional)                                                       | Prior to January 5  |
| <input type="checkbox"/> Application Form and Application Fee                                         | Due by January 5    |
| <input type="checkbox"/> Applicant Statement and Questionnaire                                        | Due by February 1   |
| <input type="checkbox"/> Parent Questionnaire                                                         | Due by February 1   |
| <input type="checkbox"/> Teacher Recommendation Forms (submitted by current English and math teacher) | Due by February 1   |
| <input type="checkbox"/> Transcripts - grades from current and past school year (sent by school)      | Due by February 1   |
| <input type="checkbox"/> Interview and classroom visit (see below)                                    | Prior to February 1 |
| <input type="checkbox"/> Decision letters e-mailed to parents                                         | March 2             |
| <input type="checkbox"/> College recommendation letter (please discuss with WIS Admissions)           | Due upon enrollment |

### Campus Tours, Interviews, and Classroom Visit

Families who will be visiting Washington as they plan their relocation should notify the Admissions Office so that a tour and discussion can be scheduled. We are happy to try to schedule individual tours for families whenever they are in the area.

### Late Applications

International and out-of-town families who have missed the standard admissions deadlines should immediately contact the Admissions Office at (202) 243-1815 about space availability and completing the application process. The Admissions Office will accept and consider late applications from relocating families; however, because space may be limited, even successful applications may not result in placement. Families should actively seek admission to other schools in case a place cannot be offered at WIS.

<b>To Contact the Admissions Office:</b>	telephone:	(202) 243-1815
	fax:	(202) 243-1807
	e-mail:	<a href="mailto:admissions@wis.edu">admissions@wis.edu</a>
	Web site:	<a href="http://www.wis.edu">www.wis.edu</a>

